



General Assembly

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Fifth Committee

Agenda item 115 (a)

Appointments to fill vacancies in subsidiary organs and other appointments: appointment of members of the Advisory Committee on Administrative and Budgetary Questions

Appointment of members of the Advisory Committee on Administrative and Budgetary Questions

Note by the Secretary-General

1. As indicated in document [A/78/101/Rev.1](#), the General Assembly will be required, at its current session, to appoint 10 persons to fill the vacancies that will arise in the membership of the Advisory Committee on Administrative and Budgetary Questions, for a three-year term of office beginning on 1 January 2024.
2. The following persons have been nominated by their respective Governments for appointment or reappointment:
 - Surendra Kumar **Adhana** (India)
 - Abdallah **Bachar Bong** (Chad)
 - Feliksas **Bakanauskas** (Lithuania)
 - Ali **Ben Said** (Tunisia)
 - Henry-Claude **Fleury** (Haiti)
 - Jorge **Flores Callejas** (Honduras)
 - Simon **Horner** (United Kingdom of Great Britain and Northern Ireland)
 - Evgeny **Kalugin** (Russian Federation)
 - Julia **Maciel** (Paraguay)
 - Caroline **Nalwanga** (Uganda)
 - Juliana Gaspar **Ruas** (Brazil)
 - Stephani Laura **Scheer** (United States of America)
3. The candidates' curricula vitae are set out in the annex to the present note.



Annex

Curricula vitae*

Surendra Kumar Adhana (India)

Surendra Kumar Adhana is a career diplomat with background in electronics and communication engineering. He began his diplomatic journey from Moscow. As bilateral relations' expert, he was part of the core diplomatic team which concluded multiple pathbreaking agreements in trade, technology, culture, emergency and disaster management, defense, nuclear, and space cooperation. Besides, he was closely associated with successful organization of Indian leaderships' visit to G20, SCO and BRICS.

Later, he moved to Houston (Texas, USA) and worked as Deputy Consul General of India in Houston with jurisdiction over eight southern states of USA. There he developed extensive bridges with business community, chambers of commerce, industries, universities and half a million strong Indian diaspora. During this period, the India-Texas bilateral trade grew over US\$10 billion. Further, he flagged-off the first ever oil shipment from Houston to India. During Category 4 Hurricane Harvey in 2017, he led from the front and his team's stellar role in mobilizing community to extend humanitarian assistance to local communities was greatly acknowledged by one and all. He was also noted for his contribution in organizing one of the biggest ever community event held on the US soil, which saw both the Indian Prime Minister and the US President jointly addressing 50,000 community members!

In early 2020, he moved back to India. And, during the peak of COVID-19 pandemic, he assumed the charge of one the biggest public service offices in India - Head of Delhi Passport Office - with jurisdictional responsibilities over 35 million citizens. During this period, he handled various verticals viz. finance and budget, administration and personnel, judicial matters, appeals, policy issues, and operations of 13 subordinate offices.

Despite COVID-19 challenges, he got passport related processes and procedures streamlined, and thereby issued historically highest number of passports to citizens. In addition, long-pending files were cleared setting record of zero pendency beyond a year! He worked successfully on tendering out and commencing renovation projects. Besides, he got inaugurated the first ever all-women passport office in India! Further, as part of greater digital transformation, he got passport system integrated with digital public document repository (DigiLocker) to provide a seamless and paperless experience to citizens. During this period, he extended passport related services to a record over a million persons with special facilitation of senior citizens, students, young children, sportspersons and women.

He has been a member of ACABQ since November 2022. He knows English and Russian.

* Curricula vitae are issued without formal editing.

Abdallah Bachar Bong (Chad)

Executive summary

Mr. Abdallah Bachar Bong, is a senior diplomat who has served in different missions abroad for many years and has extensive professional experience in international negotiations, the United Nations system, the African union and other international organizations. He has great capacity of analysis and built a solid reputation in management and has a good expertise in budget, finance, monitoring and/or programme performance, evaluation, peacekeeping missions, sustainable development, cooperation with development partners, regional integration policies.

He is the current Chairman (2020–2023) of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) and was also able to coordinate and produce quality reports for the General Assembly on various subjects related to finance, budget and administration and contributed to improve the programme planning, budget process and effective and efficient implementation of mandates.

He is fluent in French, English, Russian, speaks Arabic plus other dialects.

A. PROFESSIONAL EXPERIENCE IN THE UNITED NATIONS: (2014–2022)

1. United Nations (General Assembly), New York,

January 2018–December 2023, Member of the ACABQ

Mr. Abdallah was elected by the United Nations General Assembly in November 2017 as a member of the ACABQ for three-year term, renewed in November 2020. He is currently the Chairman of the ACABQ for 2020–2023.

During his mandate, he actively led the Committee to improve its work and effectively reported:

- On any administrative and budgetary matters submitted by the Secretary General to the General Assembly (biennium budget 2018/19, Annual budgets 2020, 2021 and 2022, 2023 and 2024 including the Special Political Missions, International Tribunal, ICJ, and Peacekeeping budgets of 2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and 2023/24);
- On behalf of the General Assembly, reviewed the administrative budgets of the specialized agencies and proposals for financial arrangements with such agencies, considered and reported to the General Assembly on the Board of Auditors reports on the accounts of the United Nations and of the specialized agencies.

2. Permanent Mission of the Republic of Chad to the United Nations, New York, March 2014–December 2017.

December 2016–December 2017: First Counselor and Deputy Permanent Representative at the Permanent Mission of the Republic of Chad to the United Nations.

June 2016–December 2016: Chargé d’Affaires a.i of the Permanent Mission of the Republic of Chad to the United Nations.

March 2014–June 2016: Economic Advisor at the Permanent Mission of the Republic of Chad to the United Nations in New York, USA.

As First Counselor/Economic Advisor, headed the economic, finance, administrative and budgetary matters, headed the delegation to the Second and Fifth Committees of the General Assembly; Economic and Social Council; Least Developed Countries (LDC), landlocked developing countries (LLDC), Funds and Programmes and related bodies.

As Chargé d'Affaires a.i./DPR, coordinated activities of diplomats and support staff at the Permanent Mission in New York, managed the Mission for effective and efficient operation; coordinated and compiled periodic Mission reports for submission to the Ministry of Foreign Affairs in the capital.

Facilitated/co-facilitated and negotiated many draft resolutions and decisions in the Second, Fifth Committees and the General Assembly, including on the 2030 Agenda for sustainable development, the Addis Ababa Action Agenda of the third International Conference on Financing for Development, the third decade of Africa's Industrialization (2016–2025), the program planning, the programme budgets, the peacekeeping budgets, the scale of assessments, the human resource management, the external and internal Auditors (Board of Auditors and the Office of Internal and Oversight Services) among others.

- Member of the UNDP/UNFPA/UNOPS Board, 2016–2017.
- Chairman of the African Group in charge of the Fifth Committee of the United Nations General Assembly on Administrative and Budgetary matters, 2016–2017.
- Field visit inspection to United Nations peacekeeping operations (BNUAC, MONUSCO, MINUSCA, Entebbe Logistics Base), Gabon, Democratic Republic of Congo, Uganda, Rwanda, Central African Republic, 2–14 Feb. 2016.
- Vice-President of the Fifth Committee of the United Nations General Assembly, 2015–2016.
- Vice-President of the Bureau of the African Group of Experts (second and fifth committees of the General Assembly), 2015–2016.
- Chief Negotiator of the African Group at the Experts level for the 3rd International Conference on Financing for Development, Nov. 2014–July 2015.
- Member of the Bureau of the African Group of Negotiators, Chair of Group in charge of the means of implementation of the 2030 Agenda for Sustainable Development, Nov. 2014–Sep. 2015.
- Member of the G77 and China negotiators' group in charge of the Agenda 2030 and financing for development processes, Nov. 2014–Sep. 2015.
- Member of the Chadian Expert team in charge of the United Nations Security Council, 2014–2015.

3. Permanent Mission of the Republic of Chad to Ethiopia, the African Union (AU), the United Nations Economic Commission for Africa (ECA), Addis Ababa, 2008–2013

August 2008–Nov. 2010: Attaché at the Permanent Mission of the Republic of Chad to Ethiopia, the AU and ECA.

Nov. 2010–2013: Economic Advisor at the Permanent Mission of the Republic of Chad to Ethiopia, the AU and ECA.

In his capacity as economic adviser as well as expert in charge of peace and security matters, supported the head of the mission in preparing the Executive Council of the African Union meetings, through the submission of recommendations on areas of interest and monitored the implementation of mandated activities.

Reviewed the AU Commission's administrative, budgetary and financial matters, financial report for the preceding year, considered the Board of External Auditors' report, contributed to the elaboration of the AU's programmes and projects, particularly issues relating to the socio-economic development and integration of the

continent, bilateral and multilateral trade and economic issues. Contributed also to the AU efforts for the prevention, management and resolution of conflicts as well as humanitarian matters, including the protection of migrants and refugees.

- Delegate to the ordinary sessions of the Assembly of Heads of State and Government of the African Union, Jan and June: 2009, 2010, 2011, 2012, 2013.
- Alternate representative in meetings of the Permanent Representatives Committee (PRC) of the AU and delegate to its Subcommittees on Administrative, Financial and Budgetary, Economic and Trade, Refugees and Internal Displaced Persons, and New Partnership For the Development of Africa (NEPAD), 2008–2012.
- Chairman of the Expert Group of the PRC Sub-Committee on multilateral Cooperation, 2008–2012.
- Delegate of the Republic of Chad to the African Union Peace and Security Council, 2008–2010.

B. INTERNATIONAL CONFERENCES ATTENDED:

- Delegate in the meetings of the Extraordinary Conference of African Ministers of Economy and Finance / Plan and international cooperation, 2009, 2010, 2011, 2012, 2013.
- Delegate to the Tokyo International Conference on African Development (TICAD V), Japan 1–3 June 2013.
- Head of the Chadian delegation to the 7th Ordinary Session of the Conference of African Ministers of Trade, Ghana 29 Nov.–3 Dec. 2011.
- Participant in the Joint Expert Meeting of the Africa-European Union Partnership, Belgium 20–21 Nov. 2011.
- Delegate in the 3rd meeting of the Informal Expert Group of the Africa-EU Partnership on Democracy, Governance and Human Rights, 13–14 Apr. 2010.
- Delegate in the meeting of governmental experts on the transformation of the African Union Commission into an Authority, 17–21 May 2010.
- Representing Chad (President of ECCAS) at the meeting of Senior Officials of the Africa-Turkey Cooperation, Turkey 14–15 Dec. 2010.
- Delegate in the 7th Session of the AU Labor and Social Affairs Commission, 28 Sep–02 October 2009.

C. SEMINARS AND WORKSHOPS:

27 Feb–3 March 2016: Round Table of the Group of 77 and China on Sufficiency Economy Philosophy, and Expert Meeting on South-South ICT Cooperation, Bangkok, Thailand

28 March 2015: Workshop on the Priorities of Developing Countries in the Post-2015 Agenda and the Financing for Development Process, New York, USA;

27–28 Nov. 2011: Preparatory Workshop for the Eighth Ministerial Conference of the World Trade Organization, Accra, Ghana;

22–24 Nov. 2011: Forum on African Trade, Addis Ababa, Ethiopia;

10–13 Apr. 2011: Retreat with the Department of Agriculture of the African Union Commission, Maputo / Mozambique;

31 March–2 April 2011: 3rd joint retreat Committee of Permanent Representatives (COREP) -Commission of the African Union (AUC), Nazareth / Ethiopia;

9–10 Dec. 2010: Retreat on Alternative Sources of Funding for the African Union, Nairobi, Kenya;

10–15 Oct. 2010: 7th African Development Forum, Addis Ababa, Ethiopia;

6–7 April 2010: Expert Workshop on Maritime Safety, Addis Ababa, Ethiopia;

5–7 Oct. 2009: Africa-EU workshop on the financing of the Joint Strategy, Addis Ababa, Ethiopia;

12–16 Jul. 2009: Brainstorming session with the Department of Political Affairs, Mombasa / Kenya;

20–21 Apr 2009: AMANI Africa Seminar for Strategic Decision Makers, Addis Ababa, Ethiopia;

Nov. 2006: Seminar on the issue of the scholarship, N'Djamena / Chad

D. EXTRAPROFESSIONAL ACTIVITIES:

2016: President of the Chadian election Bureau in United States/New York.

2015: Member of some diplomatic groups (economic, commercial and public diplomacy)

2005–2006: President of the Association of Chadian Students in the Russian Federation;

2005–2006: Member and Education Advisor of the Association of African Students in the Russian Federation;

E. EDUCATIONAL BACKGROUND:

2004–2006: Master's Degree in History at Russian People's Friendship University of Moscow (Russia), with honors;

2000–2004: Master's degree in International Relations at Russian People's Friendship University of Moscow (Russia), with honors;

1995–1998: BAC A-series, Lycée de la Liberté.

Feliksas Bakanauskas (Lithuania)

2021–present **Member of the ACABQ**

2017–2021 **Mission of Lithuania to the UN, New York**

Representative at UNGA Committees: First (disarmament and non-proliferation) and Fifth (Administrative and budgetary matters). Representative at UNICEF Executive Board. Facilitator of negotiations of Fifth Committee on Human Resource Management; MINURSO; MINUSMA and UNAMID. Active participation at the negotiations of the Committee on different agenda items.

2014–2017 **Ministry of Foreign Affairs of Lithuania, European Department, Vilnius**

Coordination of national positions of Lithuania on the EU Enlargement policy and its implementation (review and assessment of administrative, economic and legal reforms in EU candidate and potential candidate countries). Bilateral relations with Western Balkan countries and Turkey.

2011–2014 **Permanent Mission of Lithuania to the European Union, Brussels**

Responsible for the issues related to EU Enlargement policy and its implementation, as well as relations with Turkey and Western Balkan countries. Work during the Lithuanian Presidency of the EU Council (Second half of 2013), preparation of the draft Council Conclusions on the EU Enlargement and SAP Process.

2008–2011 **Ministry of Foreign Affairs of Lithuania, European Union Department, Vilnius**

Preparatory work for the Lithuanian Presidency of the EU Council: preparation of budgetary estimates (facilities and infrastructure in Brussels for a temporary increase of staff of the Mission by 200%); management of the Presidency calendar of meetings; human resource management (during the preparation period and Presidency, including overseeing of the gradual increase and downsizing of the Mission staff in Brussels, depending on actual needs and experience required).

2004–2008 **Project manager, team leader (private sector)**

Work at a private company creating festive city and building illuminations. Duties included preparation of financial estimates and budgets of festive illumination projects, proposal preparation to municipalities and business entities, negotiations of agreements, project implementation management.

Education: MA, International Relations and Diplomacy - Vilnius University,
Institute of International Relations and Political Sciences.

Languages: Fluent in English and Russian, working knowledge of French.

Ali Ben Said (Tunisia)

Personal information

Birth date: July 11, 1973

Birth Place: Tunisia.

Marital Status: Married with one child

Personal profile statement

I am a Tunisian Diplomat with over 26 years' experience in the Foreign Service. My career as a diplomat started in 1997 as Secretary of Foreign Affairs. Since then, I have served in different positions and covered various files both in the Ministry of Foreign Affairs in Tunisia and abroad particularly in our Embassies in Washington DC, Paris and recently at our Permanent Mission to the United Nations in New York.

Education

- 1992: High School Diploma in Arts: Lycée Mixte d'Eljem, Tunisia
- 1996: Master's degree in English Language, Literature and Civilization – Faculté des Letters de Sousse, Tunisia.
- 1997: Post-graduate degree (1st year DEA), specializing in American literature at the Mannouba University of Human Sciences, Tunis, Tunisia.
- 1997: Admission via a national competitive exam to the Ministry of Foreign Affairs of Tunisia as Secretary of Foreign Affairs.
- 1997–1998: Diplomatic training at the Ecole Nationale d'Administration of Tunis and the elaboration at the end of the diplomatic training of a memoir on “Muslim minorities in China”.

Employment and work experience

- 1998: posted to the Asia-America General Directorate/Asia Department at the MOFA of Tunisia in charge of ASEAN countries, India, Pakistan, China, Vietnam, Australia, South Korea and North Korea.
- 2002–2007: Secretary of Foreign Affairs in charge of relations with the American Congress at the Embassy of Tunisia in Washington, DC.
- 2007–2010, Counsellor of Foreign Affairs, Head of Division at the General Directorate for Europe in charge of relations with the European Union.
- 2010–2015: Counsellor of Foreign Affairs in charge of Social, Consular and Judicial Affairs at the Tunisian Embassy in Paris, France.
- From August 2015 to July 2018: Counsellor/Deputy Director at the Americas and Asia Directorate General, Department for the Americas, MOFA, in charge of bilateral cooperation with the United States of America and Canada.
- Since September 1, 2018, Counsellor of Foreign Affairs at the Permanent Mission of Tunisia to the United Nations, in New York.
- Since September 3, 2021: promoted to the rank of Minister Plenipotentiary.
- Since September 1st, 2023, Deputy Director at the General Directorate for International Organizations and Conferences at the Ministry of Foreign Affairs, Migration and Tunisians Abroad of Tunisia in charge of SDGs, World Bank, IMF, UNDP, UNOPS, ESCWA,

Professional and academic training

- Participation in the “Heritage and Youth” project within the framework of decentralized cooperation between the city of Eljem and the French cities of Romans (Drôme) and Vienne (Isère); (Eljem, Tunisia: July 1994)
- Participation in an English language course at “The Midlands Language Centre”, (Stamford-Lincolnshire, England: August-October 1995);
- Participation in the “North African Scientific Camp” (Rimel-Bizerte Training Center: August 12–24, 1996);
- Participation in the “Training Course for Commercial Attachés in Madrid” at the Centre for Commercial and Economic Studies of Madrid (CECCO); (Madrid, Spain: September 28–December 14, 1998)
- Participation in the “Tourism Initiation Days for French-Speaking Diplomats”, organized by the UNWTO (Madrid, Spain: December 14–16, 1998);
- Participation in the “Introductory Course on European Institutions” (Strasbourg, France, December 1999);
- Participation in the “Training for Foreign Diplomats” organized by the Korea International Cooperation Agency, KOICA, (Seoul-South Korea: November 2000);
- Participation in the 11th Summer Course “Youth and Europe”; organized by “Instituto Cervantes de Túnez”. (Guardamar Del Segura, Spain, July 2001)
- Participation in the 9th session of the Joint Tunisian-Indian Commission (New Delhi, India: May 6–7 2002);
- Participation in the International Conference on the theme “Law and Democracy in Africa” (Washington, D.C. September 24–28, 2003);
- Participation in a working visit to the United Nations’ headquarters in New York, organized by “The Congressional Legislative Staffer’s Association” of the US Congress (CLSA) (New York: May, 3, 2003).
- Participation in “The 7th Executive Seminar for Diplomats from the Middle East and North Africa” (Berlin, Germany: July 27–August 29, 2008);
- Participation in the program “International Economic Negotiations” at the Ecole Normale Supérieure de Paris (Paris, France: April 14–25, 2008);
- Participation in a working visit to Warsaw, Poland, organized by the Polish School of Administration (KSAP) in the framework of the implementation of the Support Program for the Tunisia-EU Association Agreement (P3A) (Warsaw, Poland: May 11–14, 2009);
- Participation in a Study visit to the European Institutions in the framework of the association agreement support program (Brussels, Belgium: March, 31–April 3, 2009);
- Participation in a trainings organized by l’Ecole Nationale d’Administration de Paris between 2007 and 2009 in the framework of the project aimed at “Strengthening the professional skills of structures in charge of cooperation with the European Union”;
- Participation in the work of the 5th session of the “Transport, Energy and Environment” Sub-Committee, European Union (Brussels, Belgium: February 10, 2010);
- Participation in the work of the 5th session of the “Research & Innovation” Sub-Committee and the 4th session of the “Science & Technology” Joint Committee of the European Union (Brussels, Belgium: June 2, 2010)

- Participation in “The meeting of diplomats from the Middle East and North Africa” (Berlin, Germany: October 5–9, 2011);
- Participation in the “Senior Executive Seminar” organized by the “Near East South Asia Centre for Strategic Studies” (NESA) (Washington, DC: February 27–March 3, 2017).
- Provided a course on “English language-applied to Diplomacy” for the benefit of various staff and officers of the Ministry of Foreign Affairs of Tunisia (Tunis, Tunisia: April–May, 2017).
- Participation in a Chinese language course (Level 1) organized by the United Nations and Communication Program (New York: January 8–March 3, 2019).
- Participation in a workshop on “The work of the Security Council” organized by the Chinese Ministry of Foreign Affairs. (Beijing, China: July 29th–August 4th, 2019).
- Participation, in a session of “Policy Talks” organized by the US State Department, in light of Tunisia's accession to the Security Council 2020–2021. (Washington, DC: November 13–14, 2019).
- Participation in a course organized jointly by UNITAR (United Nations Institute for Training and Research) and UNDP (United Nations Development Program) on “Practical Preparations for Tunisia’s accession to the Security Council”. (New York: October, 21–29, 2019).
- Participation in an initiation workshop on “The work of the Security Council” organized by SCAD (Security Council Affairs Division) (New York: November 18–21, 2019)

Hobbies and interests

In my free time I enjoy reading and watching the news. I am fond of reading books, learning languages, travelling and experiencing new cultures around the world.

Languages

Arabic (Fluent), French (Fluent), English (Fluent), Spanish (Nivel Superior), German (level A2), Chinese (Level 1).

Henry-Claude Fleury (Haiti)

Born on 18 December 1973 in Ouanaminthe, Haiti.

Former official of the Ministry of Foreign Affairs, specializing in multilateral diplomacy, particularly in International trade, Sustainable development and International cooperation, among others; excellent knowledge of the United Nations System and intergovernmental processes; and good data analysis and interpretation skills, including budgetary issues.

Education

- 2015 Master of Business Administration (MBA), University of Geneva, Switzerland;
- 2013 Diploma in International Environmental Law, UNITAR, Geneva, Switzerland;
- 2011 Certificate, Legal Instruments of International Economic Relations and Regional Integration, University of Barcelona, Spain;
- 2008 Master in Development Studies (specialisation in International Cooperation), Graduate Institute of International and Development Studies (IHEID), Geneva, Switzerland;
- 2006 Certificate of Specialization in Multilateral Diplomacy, IHEID, Geneva, Switzerland;
- 2004 Bachelor in Economics, State University of Haiti, Port-au-Prince, Haiti.
- 2002 Diploma in Diplomacy, Academy “Andrés Bello”, Santiago, Chile;

Professional experience

- 2019 to date Independent consultant, Geneva, Switzerland
 - Provision of advisory and technical services to governments and consulting firms on various topics in the field of trade and development; project evaluation; technical assistance and trade-related intellectual property rights, among others;
 - Assistance of the LDC Group at the World Trade Organization (WTO) in formulating negotiating positions on various international trade and development issues related to the strategic priorities of its members.
- 2018–2019 Chargé de Mission (rank of Director) at the Department of Economic Affairs and Cooperation, Ministry of Foreign Affairs, Port-au-Prince.
- 2013–2018 Counsellor, Permanent Mission of Haiti to the United Nations Office and other international organizations in Geneva
 - Delegate to the “Budget, Finance and Administration” Committee of the WTO;
 - Coordinator of Technical Assistance;
 - Senior negotiator on Trade-related aspects of intellectual property rights; trade and environment; trade and development, among others;

- Delegation Coordinator to the WTO, the United Nations Conference on Trade and Development (UNCTAD), and the International Trade Center (ITC);
 - LDC Group Focal Point for Trade and Environment at the WTO.
- 2005–2013 First Secretary, Permanent Mission of Haiti to the World Trade Organization
- Negotiator on trade and development issues; and market access, among others;
 - Coordinator of technical assistance.
- 2003–2005 Second Assistant in the Department of Economic Affairs and Cooperation, Ministry of Foreign Affairs
- Responsible for “Latin America” file;
 - Contribution in the planning, organization and coordination of bilateral meeting between Haiti and regional partners;
 - Review of draft cooperation agreements between Haiti and partner countries.
- 2001 Intern at the Permanent Mission of Haiti to the United Nations in New York.
- 1999–2003 Attaché to the Department of Economic Affairs and Cooperation, Ministry of Foreign Affairs
- Assistance to the Responsible for “Latin America” file;
 - Collection of data.

Language skills

Creole, mother tongue;

Fluency in French and English;

Good level in Spanish.

Jorge Flores Callejas (Honduras)

Place of Birth: Tegucigalpa, Honduras, December 30th, 1963

Marital Status: Married

EDUCATION

1976–1981	Bachelor's in Science and Letters. Instituto San Francisco, Honduras
1982–1983	Advanced English Studies. Boston University, Boston
1984–1989	B.S, B.A in International Business, American University, Washington, D.C.
1993–1994	United Nations Studies Certificate, Long Island University, New York
1994–1995	M.S. Economics. Long Island University, New York
2002	Advanced Studies in Conflict Resolution, Columbia University, New York

LANGUAGES

His native language is Spanish, highly proficient with English and possesses practical knowledge of Italian.

EXPERIENCE

2020 to present	Member of the Audit Finance Committee ICMC
2012 to 2020	Inspector to the Joint Inspection Unit of the United Nations System
2010–2012	Deputy Permanent Representative of Honduras to the United Nations
2005–2010	Member of the Advisory Committee on Administrative and Budgetary Questions
2002–2004	Deputy Permanent Representative of Honduras to the United Nations
1997–2001	Financial Consultant for various institutions within Government of Honduras
1992–1997	Economic Counselor for the Permanent Mission of Honduras to the United Nations, New York

PRIVATE SECTOR

1998–2002	Financial Manager and vice president for NVN, Inc. Honduras
1989–1992	Administration Manager for INHALSA, Honduras

UNITED NATIONS

- Member of the Honduran Delegation at the United Nations General Assembly
- Representative of Honduras in the United Nations Disarmament and International Security Committee

- Representative of Honduras in the United Nations Economic and Financial Committee
- Representative of Honduras in the United Nations Administrative and Budgetary Affairs Committee
- Member of the Honduras delegation to the United Nations Security Council including numerous Sanction Committees

PARTICIPATION IN NUMEROUS UNITED NATIONS MEETINGS AND CONFERENCES, AMONG OTHERS

- World Summit for Social Development
- World Conference on Women
- Global Conference on the Sustainable Development of Small Island Development States
- International Conference on Population and Development
- Agenda for Development
- Supplement Agenda for Peace
- Non-Proliferation Treaty
- High Level Open-Ended Working Group on the Financial Situation of the United Nations

RELEVANT EXPERIENCE

Ambassador Flores Callejas has twenty-seven years of experience in the United Nations System, with substantive knowledge of administrative, financial and budgetary matters. He has a clear understanding of good governance, management, transparency and accountability. He has worked to enhance management and administrative efficiency and to promote greater coordination among the United Nations organizations.

Ambassador Flores Callejas has led several conferences dealing with International Finance and other subjects. He has also published several documents in the area of administration and finance.

Simon Horner (United Kingdom of Great Britain and Northern Ireland)

Counsellor, United Kingdom Foreign, Commonwealth and Development Office

Simon Horner is a career Diplomat with wide ranging experience. He has extensive and relevant experience of UN finance, administrative and reform issues, as well as wider geopolitical issues. He has represented the UK twice in the General Assembly's Fifth Committee from 2002–2006 and 2014–2018.

Simon was Deputy Head of the Eastern Mediterranean Department in the FCDO until March 2023, and most recently worked on His Majesty The King's Coronation.

Details of career

April 2023: Acting Deputy Ambassador to Greece, British Embassy, Athens (temporary assignment).

May 2019 – March 2023: Deputy Head of Eastern Mediterranean Department, FCDO, leading on all aspects (including pre- and post-EU exit) of the UK's bilateral and regional relationships with Turkey, Italy, Greece, Cyprus, Malta, The Holy See and San Marino.

Sept 2018 – April 2019: Department for Exiting the European Union/Foreign and Security Policy Unit: Review of the UK's future external security relationship with the EU post-EU exit.

July 2014 – Aug 2018: UK Mission to the UN, New York, GA Fifth Committee. UK lead negotiator on Regular Budget, Management Reform, Human Resources Management, Accountability and a number of individual Peacekeeping budgets. CPC and Committee on Conferences attendee.

Jan 2010 – June 2014: Director, Consular Services, South Eastern Europe, British Embassy, Athens. Build, lead and reform a large Consular network to deliver the UK's regional Consular Strategy across 14 countries.

Sept 2008 – Dec 2009: Cabinet Office, Senior Policy Adviser. Lead team preparing PM for European Council meetings. Lead on all CFSP issues.

Aug 2006 – Aug 2008: Head of Cyprus and Greece, FCO. Lead team delivering on all aspects of the UK's bilateral and regional relations with Cyprus and Greece.

Aug 2002 – Jul 2006: UK Mission to the UN, New York, Fifth Committee: UK lead negotiator on all UN Peacekeeping issues, Human Resources Management, Accountability and Oversight.

July 1998 – Jul 2002: British High Commission, Canberra. Lead on all aspects of bilateral relationship with Australia with additional responsibility for selected internal political issues including indigenous issues.

Jun 1995 – Jun 1998: South Asia Department, FCO. Engaged in all aspects of the UK's bilateral and regional relations with Afghanistan and Pakistan.

May 1991 – May 1995: Various overseas (temporary) assignments including The Bahamas, Namibia, Ethiopia, Madagascar, Estonia, Bosnia and Herzegovina.

Evgeny Kalugin (Russian Federation)

(Born 5 November 1980, Moscow, USSR)

Professional experience

20 years of work experience in dealing with international organizations, including 16 years on administrative and budgetary issues (management, oversight, governance, finance and human resources). Participated in numerous meetings in the UN (General Assembly Fifth Committee, ECOSOC, UNCC, ECE), its Funds and Programmes (UNDP, UNICEF, UNEP, UNFPA), its Special Agencies (WHO, ILO, WIPO, WMO, ITU, UNIDO, UPU) and other international organizations (Council of Europe, OECD, OPCW).

2023–present	Deputy Director, Department of International Organizations, Ministry of Foreign Affairs of the Russian Federation
2022–2023	Head of division on administrative and budgetary issues, Department of International Organizations, Ministry of Foreign Affairs of the Russian Federation
2018–2022	Head of section on administrative and budgetary issues of the United Nations, Permanent Mission of the Russian Federation to the United Nations
2017–2018	Head of division on administrative and budgetary issues, Department of International Organizations, Ministry of Foreign Affairs of the Russian Federation
2012–2017	Second, then First Secretary, section on administrative and budgetary issues of the United Nations, Permanent Mission of the Russian Federation to the United Nations in New York
2011–2012	Second Secretary, division on administrative and budgetary issues, Department of International Organizations, Ministry of Foreign Affairs of the Russian Federation
2007–2011	Third, then Second Secretary, section on administrative and budgetary issues, Permanent Mission of the Russian Federation to the United Nations Office and other International Organizations in Geneva
2003–2007	Assessing Officer, then Attaché, Third Secretary, Department of International Organizations, Ministry of Foreign Affairs of the Russian Federation

Elected positions

- Appointed by the UN General Assembly to the Advisory Committee on Administrative and Budgetary Questions (ACABQ) from 21 August 2022 till 31 December 2023
- 2018 – Member of the UN Committee on Contributions
- 2012, 2017–2018 – Substitute member of the Council of Europe Budget Committee

Languages

Russian (mother tongue), English (fluent), French (fluent)

Education

Faculty of International Relations, Moscow State Institute (University) of International Relations of the Ministry of Foreign Affairs of the Russian Federation (2003)

Julia Maciel (Paraguay)

I. ACADEMIC BACKGROUND

- Graduated from the Oxford University Postgraduate Programme in Foreign Service and Diplomatic Study. (Chevening). England. 1998.
- Graduated from the Diplomatic and Consular Academy of Asunción. Paraguay. 1997
- Master of Architecture and Planning. Ball State University. (Fulbright). USA. 1990
- Bachelor of Architecture. Universidad Nacional de Asunción. Paraguay. 1988
- Completed the Mediation Skills Training Course at Columbia University. New York City. 2014
- Completed the Unitar-International Peace Institute (IPI) Programme in Peacemaking and Preventive Diplomacy. Oslo-Norway. 2015

Additional courses/workshops – UNITAR. New York.

Within the program “Peace, Security and Diplomacy, Peacekeeping, Peacemaking and Conflict Prevention”:

- Multilateral Negotiation: Levelling the Playing Field. 2015
- Reconciliation and Conflict Prevention. 2014
- Women Negotiating Peace: The Role of Women in Negotiating Sustainable Peace. 2014
- Multilateral Negotiation Training: Orientation on Population and Development. 2014

II. COMPETENCES

- Expertise. Management, Multilateral Negotiation, Mediation. Experience in strategic planning, policymaking, decision-making, analytical skills, monitoring and evaluation. Knowledge of the structure, organization and functioning of the UN. Able to work under pressure and meet deadlines, in an environment with cultural diversity. Ability to handle multiple concurrent activities while maintaining strategic priorities. Extensive experience in public administration, preparation, and execution of budget.
- Languages. Spanish, Guaraní (Mother tongues), English, practical knowledge of French, Portuguese and Italian.
- Computer skills. Extensive experience with IT tools: CAD, graphics, data processors and systems.
- Communication skills. Positive attitude and excellent communications skills. Strong interpersonal skills with ability to promote multidisciplinary teamwork.

III. PROFESSIONAL BACKGROUND

Current Position: Member of the Advisory Committee on Administrative. And Budgetary Questions- ACABQ. (January 2018/Present). Vice-chair for two consecutive years. First woman on the post.

Task: Work as an Independent Expert of the ACABQ. Formerly as Vice Chair, acted as Chair to the Committee during the presentation of the reports to the Fifth Committee and/or as indicated by the Chairman of the ACABQ.

Former Positions:

Diplomat. Counsellor of the Permanent Mission of Paraguay to the United Nations. New York. (April 2011/2018).

Task: Delegate to the Fifth Committee of the United Nations General Assembly since 2011 (Administrative and Financial issues). Coordinates negotiations on items of the program budget and resolutions on different items of the Fifth Committee Agenda, including the Enterprise Resource Planning Project–UMOJA. Coordinates negotiations on items of Fifth Committee on behalf of the Group of G77 and China (68th to 70th UNGA sessions), such as Capital Master Plan, Board of Auditors, International Public Sector Accounting and UN Common System. Delegate to the Committee of Conference, also coordinates issues of the 3rd Committee. Contribute to the management of the day to day operations of the Permanent Mission and act as Officer in Charge during periods of absence of the PR and/or DPR.

Technical Advisor to the Vice President of Paraguay (2008–2011).

Task: Oversee monitoring of national plan for economic and social development and the execution of its budget. Ensure that the Vice President receives relevant, accurate information on national, regional and international economic issues (MERCOSUR, EU, PARLASUR, UNASUR).

Consultant. Inter-American Development Bank IDB/CISNI. Paraguay. (2006–2007)

Task: Technical assistance to the Support Program Unit-CISNI (Council for National Integrity System) for country implementation and reporting of the set of standards, measures and regulation of the United Nations convention against corruption and the Organization of the American States convention against corruption.

Minister-Executive Secretary. Ministry of Planning for Economic and Social Development (STP). (2004–2005).

Task: Coordinate operational levels for the implementation of the Government Plan for economic and social growth. Prepare the Country Strategic Agenda for development. Develop the country International Cooperation policy. Manage the public investment program and the full budget process: planning, prioritization, monitoring, analysis, and explanation of results. Implement and monitor result-based budgeting in accordance to the Government's prioritization plan. Production of yearly Performance and Budget Reports. Policy Development. Oversee preparation and implementation of the government's agenda for the Millennium (MDG) commitments. Negotiate the International Cooperation agenda in accordance with national priorities. Promote the work of interagency cooperation and lead the talks with at the cooperation table. Organize the dissemination of national information and statistical data, surveys, and census.

Technical Coordinator for International Cooperation Reform Program. USAID/ARD. (2001–2003) Task: Coordinate operational activities, with the 3 levels of government institutions, with an emphasis on participation of local governments and civil society organizations as main program stakeholders. Organize training courses for local authorities on organizational management, strategic planning, program development and budget process.

Director General of International Cooperation Office - Secretary General of Paraguayan Commission for Cooperation with UNESCO. Ministry of Education and Culture-MEC (2000–2001)

Task: Manage the Office of International Cooperation for Education. Assessment and monitoring of educational projects. Negotiate the national agenda in the MERCOSUR, OAS, UNESCO. Organize multidisciplinary and inter- institutional

work meetings with the public and private sectors. Coordinate UNESCO programs in Paraguay with government sectors and civil society.

Advisor to the Minister. Ministry of Planning for Economic and Social Development. (1998–2000) Task: Tracking and monitoring execution of budget of international cooperation projects. Analysis (SWOT) and diagnosis of projects. Impact and Performance evaluation. Production of Performance and Budget Reports.

Technical Consultant. Ministry of Education-MEC-World Bank (1996–1997).

Task: Manage computer training and digitalization of construction working sheets of educational buildings.

Consultant. European Union / National University of Asunción. (2001).

Task: Training public officials on “Reform and modernization of public administration”.

Academic Position:

- **University Professor.** Universidad Autónoma de Asunción-UAA-Vía Pro Desarrollo. (2007–2008)

Task: Coordinate postgraduate department. Teach modules of “Reform and Modernization of the State”, “Ethics in Public Service” and “Strategic Planning”, “Program Development and the Budget Process”.

- **Professor at the Diplomatic and Consular Academy of Asunción.** Ministry of Foreign Affairs. (1999). Task: Teach Strategic Planning and Project Development.

IV. INTERNATIONAL EXPERIENCE.

- As Diplomat and delegate of Paraguay to the Fifth Committee of the UN General Assembly (financial and budgetary issues of the Organization) since 2011, with an extensive expertise in the UN administrative and budgetary agenda, coordinates negotiations on items of the program budget 2014–2015 and 2016–2017.
- As Minister of Planning conducted negotiations with the IDB, World Bank, IMF, FAO, others. As Technical Specialist of the Paraguayan team conducted negotiations with MERCOSUR (CCR) and UNESCO.
- As part of the Official Delegation of Public Administration (1999–2010) conducted negotiations with international cooperation agencies (UNDP, EU, UNFPA, etc.), and official lenders such as IDB, World Bank, IMF.

V. AWARDS/DISTINCTIONS/HONORS

- “National Merit Order” by the Government of the Republic of Paraguay (2019)
- “L’Ordre National du Mérite” by the Government of the Republic of France (2006)
- Chevening Fellowship by the British Government Chevening Foundation. Oxford. England (1997)
- Fulbright Fellowship by the Government of the United States. USA (1989)
- Fellowship by the Government of Korea. Seoul, Korea (2009)
- Fellowship of English Speaking Union. Oxford, England (1998)
- Paul Harris Fellow of the Rotary Foundation. Ambassador of Good Will. USA (2008)
- AFS-International Intercultural Programs Fellow, New York. USA (1979)

VI. ACTIVITIES / PROFESSIONAL ASSOCIATIONS

- Oxford Union and Oxford University Alumni Society. (England)
- Linacre College Alumni Society. (England)
- Ball State University Alumni Association. (USA)
- Fulbright International Exchange Alumni. (USA)
- APPG-Paraguayan Association of Professionals Graduated in the United States. (Paraguay)
- COPACONS (Paraguayan Cooperative of Construction Industry). (Paraguay)

VII. VOLUNTEER WORK

- WOMEN'S FOREIGN POLICY GROUP. (New York)
- ROTARY INTERNATIONAL. (Paraguay)

Hobbies

Travel, painting, concerts, movies and shows.

Caroline Nalwanga (Uganda)

B.A. (DVS) MAKERERE UNIVERSITY, M.A. (CONTEMPORARY DIPLOMACY) UNIVERSITY OF MALTA, LEADERSHIP FELLOWS PROGRAM, THE NEW YORK CITY LEADERSHIP CENTRE

EXPERIENCE

NEXT ASSIGNMENT: Designate Member of the U.N. Advisory Committee on Administrative and Budgetary Questions (ACABQ)

(January 2024–December 2026)

Endorsed Representative of the African Union to the Advisory Committee on Administrative and Budgetary Questions (ACABQ) for the period **January 2024–December 2026**.

CURRENT ASSIGNMENT: Member of the U.N. Advisory Committee on Administrative and Budgetary Questions (ACABQ)

(January 2021–December 2023)

PREVIOUS ASSIGNMENT: Counsellor/Delegate of Uganda to the U.N. General Assembly Administrative and Budgetary Committee (Fifth Committee), Permanent Mission of the Republic of Uganda to the United Nations, New York-USA (2014–2020)

**Head of Division, Europe Department,
Ministry of Foreign Affairs
(July 2012–October 2014)**

**Accounting Officer/First Secretary/Political
Officer Uganda High Commission, Kigali, Rwanda
(2008–2012)**

**Desk Officer Rwanda/Burundi/DRC/Sudan/IGAD
Ministry of Foreign Affairs (2004–2007)**

**Project Manager, Lutheran World Relief Funded
Program on HIV/AIDS under FARE Ministries,
Kampala (2003–2004)**

SKILLS:

- Budget preparation, Project implementation, monitoring, evaluation, and reporting.
- Supervisory role over five (05) staff, 100 volunteers.
- Secretary to Board of Directors and Donors meetings.
- Designed the startup of microfinance groups and the disbursement of relief such as medicine and food to over 1200 HIV affected persons in Kayunga and Mukono Districts in Uganda.
- Preparation of Information Communication and Training materials for both the microfinance and HIV training components of the project and continuously analyse training needs for staff, volunteers, and ensured the acquisition of the skills.

- Participated in coordinating activities at the National NGO Forum of Uganda.
- Border Demarcation program under COMESA
- Member Refugee eligibility Committee
- Election Monitoring and reporting (various countries) in the Greatlakes and East Africa under COMESA.
- Use of ICT in Diplomacy
- Chair of the Africa Group during the 73rd Session of the U.N. General Assembly
- Vice-Chair of the Africa Group during the 72nd Session of the U.N. General Assembly
- As Chair/coordinator of the African group I held regular briefing the A.U. Forum of Permanent Representatives at the U.N. on issues of interest as well as the Spokesperson and lead negotiator for the African Group on financing of Peacekeeping Missions in Africa, budgets, U.N. reforms, the Scales of assessment, Human Resource Management, Financial status, and priorities of the U.N.
- Ability to work in a Multicultural environment.

EDUCATION BACKGROUND:

1. Masters in Contemporary Diplomacy

University of Malta (2009–2011)

Dissertation:

The Changing Trends in Diplomatic Communication: A Case Study of Uganda

2. Bachelor of Development Studies

Makerere University (1999–2002)

Dissertation:

The role of Men in Women Organisations in Uganda

3. Leadership Fellows Program (2016–2017)

The New York City Leadership Centre, New York

PROFESSIONAL DEVELOPMENT COURSES:

1. Seminar Negotiations and Decision making in the context of the United Nations
UNITAR/Clingendael Academy (2016)

2. Microsoft Certified-Microsoft Dynamics 6.0 and Business Solutions Partner
Akili Africa (2010)

3. Economic Coordination and Integration and Planning (IDEP)
African Institute for Economic Development (2006)

4. Budgetary Management and Expenditure Control
Uganda Management Institute, Kampala (2004)

5. Public Procurement and Disposal
Public procurement and Disposal framework of Assets Authority (PPDA), Kampala (2004)

6. Participatory Monitoring, Evaluation, and Learning
Lutheran World Relief, Nairobi-Kenya (2003)

LANGUAGES

- English and Local Languages (Luganda and Runyakitara)

PERSONAL

- Married with two children.
- Regular volunteer in Community Projects

Juliana Gaspar Ruas (Brazil)

JULIANA GASPAR RUAS has been a member of the Advisory Committee on Administrative and Budgetary Matters (ACABQ) since January 2021 and has served as a Vice-Chair of the Committee since January 2022.

Ms. Ruas is a Brazilian diplomat who has dedicated most of her career to United Nations matters. She was posted to the Brazilian Mission to the United Nations in New York from 2012 to 2016, where she was a Fifth Committee delegate and served as Vice-Chair of the Fifth Committee during the 67th session of the General Assembly. She also worked as an advisor on development issues in the office of the President of the 69th General Assembly.

At the Ministry of Foreign Affairs, Ms. Ruas was Deputy Head of the International Peace and Security Division and advisor at the United Nations Division. In 2019 and 2020, she was responsible for administrative and budgetary affairs at the United Nations Department.

She joined the Brazilian Foreign Service in 2006 and earned a Master's Degree from the Brazilian Diplomatic Academy with a dissertation entitled "The Path to Sustainable Peace: integrated peacekeeping operations and peacebuilding".

Her academic and professional background have allowed her to develop a deep understanding of the work of the United Nations – not only in its budgetary and administrative aspects, but also with regard to the Organization's role in areas such as peacekeeping and support for development. This knowledge, allied to her experience as a member and Vice-Chair of the Committee, will allow Ms. Ruas to continue to make a valuable contribution to the exercise of ACABQ's advisory and supervisory functions.

Ms. Juliana Ruas graduated from University of São Paulo Law School in 2005. Born in Rio Claro, Brazil, on December 5th, 1981, she is married to Daniel Scandelari and mother of Caetano Ruas Scandelari.

PROFESSIONAL BACKGROUND

2022 – Currently	Vice president of the Advisory Committee on Administrative and Budgetary Questions (ACABQ).
2021–2023	Member of the Advisory Committee on Administrative and Budgetary Questions (ACABQ).
2018 Sept–2021	Advisor to the Director of United Nations Department (responsible for the UN budgetary and administrative issues in general, including Fifth Committee of the General Assembly, UN Secretariat and management reform, and the Committee for Programme and Coordination), Ministry of Foreign Affairs of Brazil, Brasília.
2016 Mar–2018 Aug	Consul, Head of the Cultural and Educational Cooperation Section and Brazilian Citizens Services, Consulate-General of Brazil in Shanghai, Shanghai.
2015 Sept–2016 Jan	Permanent Mission of Brazil to the United Nations, Second Committee Delegate, New York.
2014 Sept–2015 Sept	Advisor to the President of the General Assembly during its 69th session, Financing for Development and Second Committee, New York.

2012–2014 Sept	Permanent Mission of Brazil to the United Nations, Fifth Committee Delegate, New York.
2012–2013	Vice-President of the Fifth Committee during its 67th session, New York.
2011	Deputy Head of the International Peace and Security Division (responsible for issues related to United Nations Security Council, peacekeeping and peacebuilding during Brazil’s term as a non-permanent member of the UNSC – 2010–2011), Ministry of Foreign Affairs of Brazil, Brasília.
2009–2010	United Nations Division, Advisor, Ministry of Foreign Affairs of Brazil, Brasília.

EDUCATION

2010	Mid-Career Training Course for Diplomats (CAD), Rio Branco Institute, Ministry of Foreign Affairs of Brazil, Brasília.
2010	Master in Diplomacy, “The Path to Sustainable Peace: integrated peacekeeping operations and peacebuilding”, Rio Branco Institute, Ministry of Foreign Affairs of Brazil, Brasília.
2006–2008	Professional Training Programme for Diplomats, Rio Branco Institute, Ministry of Foreign Affairs of Brazil, Brasília.
2000–2005	Law School, University of São Paulo, São Paulo.

LANGUAGES

English (fluent), French (advanced), Spanish (advanced), Portuguese (native)

Stephani Laura Scheer (United States of America)

Leadership Support in Mandate Implementation

Operations Management and Support Services Leadership

Program and Process Optimization

Resource and Budgetary Development and Management

Security Program Coordination and Support

Profile

- Significant background with the United Nations both at Headquarters and in the field, offering specialization in operational leadership, logistics and administration, resource management and organizational development.
- United Nations career that includes leading programs and projects, building and directing large, diverse and productive teams, effecting organizational change through numerous and measurable program and process improvements and achievements; developing and overhauling policies and procedures.
- Proven ability in steering successful and progressive “duty of care” programs to enhance morale, well-being and welfare for all categories of personnel.
- Skilled at implementing and maintaining procedures to accelerate workflow, reduce expenses, heighten customer satisfaction, boost quality control and assurance and ensure accountable resource management.
- Skilled at multi-lateral negotiations and able to work productively and diplomatically with governments, non-governmental organizations, business entities, as well as individuals and groups from all walks of life, nationalities, cultures, ethnicities, professional and technical backgrounds.
- Strong and dynamic communication skills to effectively liaise and build consensus and cooperation between internal and external stakeholders in support of attaining organizational goals and objectives.
- Sound knowledge of global political, development and humanitarian issues and the challenges to governments, civil society and international and national organizations.

Professional Experience

United Nations - 2019 to present

Retiree, Consultant

- **Serve as Chair and member of Boards of Inquiry** - to review critical incidents in United Nations field missions to determine how the incident occurred, and to make recommendations for improvement in programs, services, processes and procedures.
- **Conduct management reviews** – for United Nations entities on request for structure, programs, processes and resource management, and to make recommendations thereon.
- **Support United Nations training and development activities – SMART and ETHOS** – to provide planning, organization, development and delivery support to critical leadership training programs particularly in the development of field personnel who would otherwise have limited access to United Nations career building opportunities.

- **Provide mentoring services** – in United Nations programs and beyond for groups and individuals, with a view to enhancing organizational experiences.

United Nations – 1981 to 2018

Director, Mission Support, United Nations Mission in South Sudan – UNMISS 2013 to 2018

- Served as a strategic member of the Senior Leadership Team in the implementation of the UNMISS mandate. As a member of the Mission Leadership Team, developed and ensured awareness of support policies and issues to ensure well-informed decision making on crucial support aspects, so as to impact positively on the implementation of the Mission's mandate. The Mission's authorized strength included 17,000 Troops, 2,000 Police and more than 3,000 international and national staff and personnel, with an approved budget of \$1.1 billion.
- Provided effective and efficient leadership, management and oversight of the Mission Support Division, based on the Mission's strategic plan and priorities; this included supply chain management and service delivery, with the Mission Support Centre, under my direct supervision, coordinating all activities of these two critical entities, and overseeing the Mission's major priority projects program.
- Effectively transferred all transactional non-location specific services in the areas of human resources and finance to the Regional Support Centre in Entebbe, and ensured effective oversight of the support provided to the Mission.
- Engaged actively through established and informal mechanisms with UNMISS Military and Police personnel to ensure that induction, laydown, and continuous support, including their receipt and deployment of contingent owned equipment, was managed smoothly from the point of force generation through rotation and ultimately to contingent repatriation.
- Following the outbreak of hostilities and ensuing civil war in South Sudan, starting in December 2013, supported UNMISS and the United Nations Country Team (UNCT) through the provision of high-quality support services, in the transformation of the United Nations in South Sudan from a peacebuilding mission and environment to a peacekeeping mission and a United Nations humanitarian operation.
- Successfully supported the Mission and the UNCT, through the provision of high-quality support services in the development of protection of civilian sites in nine locations throughout the country, which housed, fed, watered, provided medical services to more than 200,000 internally displaced persons in UNMISS camps, in partnership with more than 35 United Nations agencies, funds and programs and non-governmental organizations.

Chief, Mission Support, United Nations Assistance Mission in Afghanistan – UNAMA 2009 to 2013

- Directed the efficient and effective execution of the UNAMA mandate through the timely and responsible provision of integrated and high-quality support services.
- Provided effective and efficient management control, leadership and monitoring of Mission Support Services, based on the Mission's strategic plan and priorities.

- Developed and implemented a Mission Support vision through unity of command and integrated management structures; developed a strategic resource management service center focused on a cost-effective corporate model that strategically programs, manages and distributes resources.
- Following the October 2009 attack on the Bakhtar Guest House in Kabul, in which five United Nations staff and personnel were killed and 15 injured, some critically, adopted the “duty of care” approach to staff and personnel safety and security, in coordination with the Principal Security Advisor and all United Nations security components in Afghanistan. This was received with thanks by the United Nations Security Council as well as the United Nations budgetary bodies in presentation of a budget that could truly ensure the security of all United Nations personnel in Afghanistan.
- Developed and established the United Nations Kuwait Joint Support Office together with the United Nations Assistance Mission in Iraq to ensure the safety and security of United Nations staff in non-location specific functions, in accordance with the United Nations Global Field Support Strategy.

Chief, Administrative Services, United Nations Mission in Liberia – UNMIL
2005 to 2009

- Managed and directed administrative operations for UNMIL, encompassing human resources, finance, procurement, general services, property management, information management, integrated training, medical, staff counseling, and UNV support.
- Led, mentored and motivated more than 300 staff members and personnel, both international and national.
- Secured human and financial resources, controlled administrative budgets and reduced the Mission’s vacancy rate from 35 per cent to 11 per cent.
- Persuasively negotiated with the local bank to significantly reduce charges to UNMIL.
- Established key performance indicators and a burn-rate tracking system for requisitions to improve mission procurement efforts.
- Positioned UNMIL’s Integrated Mission Training Centre to be recognized by the Princeton Group as “best in peacekeeping”.
- Created and developed a welfare and well-being program for all staff and categories of personnel that was recognized by the Special Committee on Peacekeeping Operations (C34) and the General Assembly as a model for all field missions.

Security Transition Coordinator, United Nations Department of Safety and Security – DSS 2004 to 2005

- Strategically planned, established, and launched the new United Nations Department of Safety and Security (DSS); merged former UNSECOORD, global uniformed security services, and the security components of all political and peacekeeping missions into the new DSS structure.
- Laid the groundwork for the development of the DSS Global Security Accountability Framework.
- Structured the DSS communications strategy to convey departmental information system-wide and to ensure that security concerns were widely disseminated and fully considered.

- Directed and supervised the Security Transition Team and its three working groups: strategy, operations, and administration.

Presiding Officer, Joint Appeals Board 2003 to 2004

- Charged with eradicating the large appeals backlog and successfully executed new methodologies to increase the efficiency and effectiveness of the Board.
- Successfully eliminated three years of backlog; expanded the Board from 37 members to 90.

Senior Officer, Office of Human Resource Management 2001 to 2003

- Played a key role in the development of human resource management policy, planning, monitoring, and reporting.
- Contributed to budget preparation and meticulously documented human resources issues for further review and consideration.
- Formulated and administered human resource management planning and monitoring systems.

Chief of Office, Office of the Iraq Program - OIP 1997 to 2001

- Coordinated and drove the development of the United Nations Office of the Iraq Program; created a single office responsible for all aspects of the Oil-for-Food Program, including oil sales and procurement of humanitarian supplies, both at Headquarters and in the field.
- Seamlessly liaised with Member State delegations regarding program and operations.
- Served as substantive secretary to the Iraq Sanctions Committee of the Security Council.
- Prepared significant documentation for the Security Council and the Sanctions Committee.
- Analyzed program regularly to determine appropriate level of humanitarian assistance required for Iraq. In its initial phases, the budget for the Iraq Program was \$4 billion per annum and eventually increased to as much as \$10 billion per annum.
- Reviewed processes on an ongoing basis to ensure effectiveness and efficiency.

Other Roles with the United Nations

Special Assistant to Senior United Nations Officials, Senior Administrative Officer, Conference Services Officer, Social Affairs Officer, Consultant 1981-1998

Education

Master's Degree in Public Administration, New York University, New York 1982

Bachelor of Science in Foreign Service, Georgetown University, Washington, DC 1980

Professional Development

United Nations Leaders, Cape Town 2017

United Nations SMART, Brindisi 2009

United Nations Senior Mission Leadership, New Delhi 2008

**United Nations Training Program for Senior Administrators in Field Operations,
New York 1997**

Languages

English - Mother Tongue

Spanish – Confident

Serbo-Croatian - Confident

French and Russian - Basic
