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**2020 Review Conference of the Parties  
to the Treaty on the Non-Proliferation  
of Nuclear Weapons**

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New York, 1–26 August 2022

**Information for participation by  
non-governmental organizations**

*Summary*

The present document contains preliminary information for non-governmental organization participants in the tenth Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons. Additional information will be provided closer to the date of the Review Conference. Documentation and other information, as it becomes available, will be posted on the website of the Review Conference ([www.un.org/en/conferences/npt2020](http://www.un.org/en/conferences/npt2020)).



## **I. Dates and venue**

1. In accordance with a decision taken by the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons, the tenth Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons will be held in New York from 1 to 26 August 2022.
2. The Conference will open on Monday, 1 August, at 10 a.m. in the General Assembly Hall at United Nations Headquarters. The general debate is expected to begin at 10.30 a.m.

## **II. Attendance**

3. Based on the practice of the previous review conferences, as well as the draft rules of procedure of the Conference (NPT/CONF.2020/1, annex III), recommended by the Preparatory Committee, which will apply provisionally for the session of the tenth Review Conference until a final decision on the matter is taken, representatives of non-governmental organizations (NGOs) will be allowed, upon request, to attend the meetings of the Review Conference other than those designated closed, to be seated in the public gallery, to receive documents of the Review Conference and, at their own expense, to make written material available to the participants. Consistent with the Final Document of the 2000 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons, a meeting will be allocated for NGOs to address the Review Conference.

## **III. Practical arrangements for accreditation, registration and issuance of grounds passes**

### **Accreditation**

4. If your organization requested and received accreditation in 2020 or 2021 to attend the Review Conference, its accreditation remains valid. Previously accredited organizations do not need to apply again.
5. All new requests for accreditation must be submitted to the secretariat no later than 17 June 2022 using the online form available at <https://forms.office.com/r/j4vz1Sj0sa>. NGOs must also submit to Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)) a written accreditation request on the official letterhead of the organization listing the representatives who will attend, including their full names and titles. Additional representatives may be included in a revised accreditation request letter, which should be submitted by 18 July 2022. To facilitate communications concerning accreditation and registration, the letter must include the personal email address and direct telephone number of a point of contact in the organization.
6. NGOs that have not attended a previous Review Conference or Preparatory Committee meeting of the Treaty on the Non-Proliferation of Nuclear Weapons should indicate previous interactions between the organization and the United Nations in relation to nuclear disarmament and non-proliferation issues. A mission statement or summary of work of the organization should be provided.
7. Those NGOs that have requested accreditation as stated above will be informed by the secretariat by email by 28 June 2022 of the outcome of their request. For questions relating to accreditation, please contact Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)).

### **Registration and issuance of grounds passes**

8. Incomplete registrations and registrations received after the deadline will not be processed. The secretariat can no longer grant last-minute requests from NGOs for guest or visitor passes.
9. Representatives of accredited NGOs who registered to attend the Review Conference in 2021 do not need to register again. To update registration details, such as the name reflected on an individual passport, kindly submit a request to Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)).
10. Online registration will be available from 1 June to 18 July 2022 to representatives of NGOs whose accreditation has been provisionally approved.
11. Attendees must complete a registration form on the online Indico system at <https://indico.un.org/event/1000162/registrations/> and follow the process described. Once a participant is registered in the system, the profile will remain and will only have to be updated if needed. Online registrations must include the accreditation request letter, including the name of the participant. If the requested documents are not attached, the system will reject the application.
12. Once their registrations have been approved in Indico, representatives of NGOs will receive a confirmation email. Beginning on 27 July 2022, grounds passes valid for the duration of the Review Conference will be available for collection from the Pass and Identification Unit, at 320 East 45th Street. Participants are advised to go to the Pass and Identification Unit well in advance to allow enough time for security checks.
13. The Pass and Identification Unit is open from 9 a.m. to 4 p.m., Monday to Friday. Representatives will need to have their passport and a printed copy of the confirmation email with them to collect a grounds pass. For matters related to registration and issuance of grounds passes, kindly contact Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)).

## **IV. Facilities**

14. In order to facilitate the participation of NGOs in the Review Conference, a conference room will be made available for use by all accredited NGOs for their meetings, briefings and side events and for the distribution of official conference documents to their representatives. The NGO point of contact, Allison Pytlak, will be responsible for the allocation of time and availability of the room for NGO briefings and meetings. Her contact details are provided in section IX.
15. NGOs are solely responsible for delivering, storing, distributing and removing their materials (including documents), as well as for all costs related thereto. The secretariat does not receive or store any materials on behalf of NGOs. NGOs are advised to ensure that boxes or other containers can be easily opened for security inspection, upon request. The secretariat will authorize the removal of materials judged to be inappropriate.
16. It is tentatively expected that the open discussions of the Review Conference will be viewable at <http://webtv.un.org/>.

## **V. Documentation**

17. Official documents and statements of the Review Conference will be posted on its website ([www.un.org/en/conferences/npt2020](http://www.un.org/en/conferences/npt2020)).

18. NGOs will be allowed to display documents and other information materials on designated tables in the respective conference rooms. A copy of each document should be provided to the secretariat through the NGO point of contact before public display.

## **VI. Presentations**

19. Without prejudice to a decision by the States parties as to the programme of work of the Review Conference, it is tentatively expected that a meeting for NGO presentations will be held on Friday, 5 August 2022, from 3 to 6 p.m. As in the past, NGOs are requested to coordinate among themselves in deciding which representatives will address the Review Conference during the session allocated for presentations by NGOs.

20. In order to facilitate the provision of interpretation, delegations are requested to submit their statements (preferably in Microsoft Word, as well as in PDF format) by email to [estatements@un.org](mailto:estatements@un.org) with a copy to Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)). The name of the meeting and of the speaker, as well as the organization(s) represented, should be indicated in the subject line of the email and in the heading of the statement. The statement should be submitted well in advance of the meeting, but no later than two hours before delivery, and not in hard copy. The statements will remain embargoed until their delivery.

## **VII. Side events and exhibits**

21. The availability of space for side events during the session is limited. Side events that can be accommodated within the room allocated to NGOs will also be scheduled by the NGO point of contact, who will maintain a public schedule on the following web page: <https://reachingcriticalwill.org/disarmament-fora/npt/2022/calendar>.

22. Any request for side events must specify the list of all necessary technical equipment and services. The provision of certain technical equipment and services will need to be paid for by the requesting NGO. NGOs must ensure that lecturers, presenters, speakers or any other invitees to their side events have valid security identification badges or otherwise register them as members of their own delegations to the Conference. The information should be transmitted to the secretariat by the NGO point of contact by 25 July 2022.

23. Limited space is available for exhibits. All exhibits at United Nations facilities require sponsorship by a State party willing to assume responsibility for their placement and content as well as the submission of associated costs. Please submit sponsorship requests directly to the relevant permanent mission points of contact. Member States may contact Gabiden Laumulin ([gabiden.laumulin@un.org](mailto:gabiden.laumulin@un.org)) as soon as possible and no later than 1 July 2022.

## **VIII. Taking action on harassment, including sexual harassment**

24. The organizations of the United Nations system are committed to enabling events at which everyone can participate in an inclusive, respectful and safe environment. All conferences and events taking place on United Nations system premises are guided by the highest ethical and professional standards, and all participants are expected to behave with integrity and respect towards all participants attending or involved with any United Nations system event. To that end, the Code of Conduct to Prevent Harassment, including Sexual Harassment will apply to all

persons involved in this Review Conference. The text of the Code of Conduct and further information on it are available at [www.un.org/en/content/codeofconduct/](http://www.un.org/en/content/codeofconduct/).

25. If you feel you have been a victim of or a witness to harassment, including sexual harassment at the United Nations Secretariat during the Review Conference, you are encouraged to contact the NGO point of contact. The “Speak up” helpline and email address (1 917 367 8910 and [speakup@un.org](mailto:speakup@un.org)) are available to provide confidential support on what to do and where to go for help.

## IX. Point of contact

26. The secretariat has been informed that the designated NGO point of contact in connection with participation by NGOs in the Review Conference is as follows:

**Allison Pytlak**  
 Women’s International League for Peace and Freedom  
 777 UN Plaza, 6th floor  
 New York, NY 10017, United States of America  
 Tel: 1 212 682 1265  
 Fax: 1 212 286 8211  
 Email: [allison.pytlak@wilpf.org](mailto:allison.pytlak@wilpf.org)

## X. Letters of invitation and visas

27. The United Nations is not in a position to provide letters of invitation or letters to consulates requesting that representatives of NGOs be provided with visas for travel to New York in order to attend the Review Conference. It is the responsibility of such representatives to make their own arrangements for visas, travel and related costs. Organizations with delegates requiring host country visas are therefore encouraged to complete, as soon as possible, the steps described in paragraphs 4, 5 and 11, respectively.

<i>Checklist for representatives of non-governmental organizations</i>	<i>Deadline</i>
Requests for accreditation sent to the secretariat	17 June 2022
Notification by email from the secretariat to representatives informing them of the status of their request	28 June 2022
Request for representative registration	18 July 2022

## XI. Accessibility services for persons with disabilities

28. The United Nations has established an Accessibility Centre, which is located on level 1B of the Conference Building, reachable by the Secretariat escalators, as part of the conference-servicing facilities of the Department for General Assembly and Conference Management. The Centre offers assistive information and communications technology to support persons with auditory, visual or physical impairments. Assistive devices are available on site or as loans to participants with disabilities. For more information, please visit [www.un.org/accessibilitycentre/](http://www.un.org/accessibilitycentre/).