
Eight Review Conference of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction

29 November 2016

Original: English

Geneva, 7–25 November 2016

Item 12 of the agenda

Follow-up to the recommendations and decisions of the Seventh Review Conference and the question of future review of the Convention

Estimated costs of the meetings to be held from 2017–2020


Note by the Secretariat

1. By operative paragraph 10 of resolution 70/74, adopted without a vote on 7 December 2015, the General Assembly, *inter alia*, requested the Secretary-General of the United Nations to continue to render the necessary assistance to the depositary Governments of the Convention and to provide such services as may be required for the implementation of the decisions and recommendations of the review conferences.
2. This document is submitted pursuant to the above-mentioned resolution, and pending the decision of the Eighth Review Conference to convene annual Meetings of States Parties from 2017 to 2020, and support an Implementation Support Unit, and associated elements.
3. These estimated costs, including conference servicing and non-conference-servicing elements, amount to **US\$ 1,109,500** in each of the years 2017, 2018, 2019 and 2020, or a total of **US\$ 4,438,000** over the four years. A breakdown of these costs is provided in the annex.
4. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meetings and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by States Parties will be determined accordingly.
5. With regard to the financial arrangements, the costs of the abovementioned activities will be shared by the States Parties based on the United Nations scale of assessment prorated to take into account differences in membership between the Convention and the United Nations.
6. Subject to approval by the States Parties of the estimated costs and cost-sharing formula, assessment notices will be prepared accordingly. Since the abovementioned activities shall have no financial implications for the regular budget of the United Nations, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

GE.16-20955(E)



* 1 6 2 0 9 5 5 *

Please recycle 



Title of session:	BWC Meeting of States Parties							
Dates to be held:	Location Geneva, 2017 (TBD) (5 working days)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	105,300							105,300
Documentation (translation, reproduction and distribution)		38,500	16,500		26,400			81,400
Support Services requirements^{1/}						-	3,900	3,900
Other requirements^{2/}							17,500	17,500
Total	105,300	38,500	16,500	-	26,400	-	21,400	208,100
* - at US\$ 1=CHF 0.969								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							208,100
Implementation Support Unit	B. Non-conference-servicing requirements:							
	<i>Included in separate cost estimate</i>							
					<i>Sub-total:</i>			-
					<i>Programme support costs @ 13% of B</i>			-
					<i>Total B:</i>			-
					Grand total (rounded) A+B:			208,100
<i>1/ Sound technician/recording (2 x 5 days) \$3,900</i>								
<i>2/ Documents control officer (1 x 5 days) \$2,100; Documents distribution officer (1 x 5 days) \$2,100; rental of computer, printer and flash recorder for 5 days \$200; GS(OL) General temporary assistance (1 x 5 days) \$2,100; Dedicated assistance provided for accounting services and administration of financial resources \$11,000.</i>								

Title of session:	BWC Implementation Support Unit staff costs							
Dates to be held:	N/A							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing								-
Documentation (translation, reproduction and distribution)								-
Support Services requirements								-
Other requirements^{1/}								-
Total	-	-	-	-	-	-	-	-
	* - at US\$ 1=CHF 0.969							
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							
	-							
	B. Non-conference-servicing requirements:							
Implementation Support Unit^{1/}	<i>Fixed-term staff (one P-5, one P-4, one P-3)</i>							730,400
	<i>Travel</i>							20,000
	<i>Equipment and supplies</i>							5,000
	<i>Sub-total:</i>							755,400
	<i>Programme support costs @ 13% of B</i>							98,200
	<i>Total B:</i>							853,600
	C. Other requirements^{2/}							
								47,800
	Grand total (rounded) A+B+C:							901,400
<i>1/ Staff costs are based on Standard salary costs v2 recosted at US\$ 1=CHF 0.969. Salary costs for the existing staff members include separation indemnities accrual.</i>								
<i>2/ Dedicated assistance provided for accounting services and administration of financial resources \$47,400.</i>								