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**Ad hoc open-ended working group on a science-policy panel  
to contribute further to the sound management of  
chemicals and waste and to prevent pollution  
Third session**

Geneva, 17–21 June 2024 and Punta del Este, Uruguay, 15–18 June 2025\*  
Agenda item 3 (b)\*\*

**Adoption of the agenda and other organizational matters:  
organizational matters**

## **Annotated agenda**

1. The United Nations Environment Assembly of the United Nations Environment Programme decided, in resolution 5/8, that a science-policy panel should be established to contribute further to the sound management of chemicals and waste and to prevent pollution, and that an ad hoc open-ended working group should be convened by the Executive Director of the United Nations Environment Programme (UNEP) to prepare proposals for the science-policy panel, with the ambition of completing its work by the end of 2024.
2. In the same resolution, the United Nations Environment Assembly requested the Executive Director of UNEP to convene, upon completion of the work by the ad hoc open-ended working group, an intergovernmental meeting for the purpose of considering the establishment of a science-policy panel.
3. The ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution held the first part of its third session in Geneva from 17 to 21 June 2024. The ad hoc open-ended working group was unable to finalize its work in preparing proposals for the panel, and it agreed that a resumed third session would be organized back to back with the intergovernmental meeting to establish a science-policy panel.
4. The outcomes of the discussions at the first part of the third session were annexed to the provisionally adopted report on that part of the session (UNEP/SPP-CWP/OEWG.3/5).

### **Item 1**

#### **Opening of the session**

5. The resumed third session of the ad hoc open-ended working group will be opened at 10 a.m. on 15 June 2025 by the Chair, Gudi Alkemade (Kingdom of the Netherlands).

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\* The third session of the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution is being held in two parts. The first part of the session was held in Geneva from 17 to 21 June 2024, while the second part will be held in Punta del Este, Uruguay, from 15 to 18 June 2025.

\*\* The agenda of the third session, as adopted at the first part of the session, is reflected in document UNEP/SPP-CWP/OEWG.3/1/Rev.1.

6. Opening statements will be delivered by a high-level representative of the Government of Uruguay and by the Executive Director of UNEP, Inger Andersen.

## **Item 2**

### **Election of officers**

7. In accordance with the rules of procedure of the Environment Assembly, the following officers have been elected by the ad hoc open-ended working group:

|              |  |
|--------------|--|
| Chair:       | Gudi Alkemade (Kingdom of the Netherlands) |
| Vice-Chairs: | Linroy Christian (Antigua and Barbuda)     |
|              | Jinhui Li (China)                          |
|              | Oumar Diaouré Cisse (Mali)                 |
|              | Saqlain Syedah (Pakistan)                  |
|              | Alexandru Roznov (Romania)                 |
|              | Michel Tschirren (Switzerland)             |
|              | Roman Filonenko (Ukraine)                  |
|              | Judith Torres (Uruguay)                    |
| Rapporteur:  | Linda Kosgei (Kenya)                       |

## **Item 3**

### **Adoption of the agenda and other organizational matters**

#### **(a) Adoption of the agenda**

8. At the first part of the third session, the ad hoc open-ended working group adopted the agenda for the session, which is reflected in document UNEP/SPP-CWP/OEWG.3/1/Rev.1.

#### **(b) Organizational matters**

9. The ad hoc open-ended working group may wish to meet in plenary session from 10 a.m. to 1 p.m. and from 3 to 6 p.m., subject to adjustments as necessary.
10. The ad hoc open-ended working group may wish to consider the scenario note prepared by the Chair (UNEP/SPP-CWP/OEWG.3/INF/8), which provides an overview of the documents to be considered and the expected outcomes of the resumed third session. The scenario note outlines the proposed organization of work, including the proposed contact groups.
11. The ad hoc open-ended working group may wish to finalize its work under agenda items 4 and 5.

## **Item 4**

### **Preparation of proposals for the establishment of a science-policy panel**

12. At the first part of its third session, the ad hoc open-ended working group considered, under agenda item 4, proposals for the establishment of a science-policy panel, including the foundational document, as well as the draft rules of procedure, the draft process for determining the work programme, the draft procedures for the preparation and clearance of panel deliverables, and the draft conflict-of-interest policy.
13. At that part of the session, the ad hoc open-ended working group also considered, under agenda item 5, the related draft decisions to be recommended for consideration and adoption at the intergovernmental meeting, including the draft decision to establish the panel and the draft decision on recommendations for consideration by the governing body of the panel at its first session.
14. The outcomes of the discussions at the first part of the third session, which included the proposals for the panel and the related draft decisions, were annexed to the provisionally adopted report of the meeting (UNEP/SPP-CWP/OEWG.3/5). It was agreed that annexes I and II to that report would be transmitted to the ad hoc open-ended working group at its resumed third session with a view to finalizing the foundational document and the draft rules of procedure.

15. The ad hoc open-ended working group also agreed that the draft financial procedures, which were not considered at the first part of the third session, would be forwarded as an information document (UNEP/SPP-CWP/OEWG.3/INF/9) to the resumed third session.
16. The ad hoc open-ended working group may wish to consider the following:
  - (a) Foundational document and related draft decision (UNEP/SPP-CWP/OEWG.3/6);
  - (b) Draft rules of procedure as set out in annex 1 to the draft decision in document UNEP/SPP-CWP/OEWG.3/7.

### **Item 5**

#### **Recommendations to the Executive Director of the United Nations Environment Programme for the preparation of the intergovernmental meeting to establish the science-policy panel**

17. The ad hoc open-ended working group may wish to consider the draft decision on arrangements for the interim period, including for the preparation of the first session of the governing body of the panel (UNEP/SPP-CWP/OEWG.3/8), for adoption by the intergovernmental meeting.

### **Item 6**

#### **Other matters**

18. The ad hoc open-ended working group may wish to consider other matters raised during the session, noting that no other matters were raised at the first part of its third session.

### **Item 7**

#### **Adoption of the report of the session**

19. The ad hoc open-ended working group will be invited to adopt the completed report of the first part of its third session (UNEP/SPP-CWP/OEWG.3/5) and a draft report reflecting the proceedings at its resumed third session, on the understanding that the Rapporteur will be entrusted with its finalization, in consultation with the secretariat and under the authority of the Chair, in accordance with standard United Nations practice. The two reports together will constitute the proceedings of the third session of the ad hoc open-ended working group.
20. The final report of the session will be circulated after the closure of the session.

### **Item 8**

#### **Closure of the session**

21. It is expected that the ad hoc open-ended working group will finalize its work by 6 p.m. on 18 June 2025.
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