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**For action**

## United Nations Children's Fund

Executive Board

**Annual session 2013**

18-21 June 2013

Item 2 of the provisional agenda

## Provisional annotated agenda, timetable and organization of work

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## **Provisional annotated agenda**

### **1. Opening of the session**

The Executive Board will hear statements by the President of the Executive Board and the Executive Director of UNICEF.

## **Organizational and procedural matters**

### **2. Adoption of the provisional annotated agenda, timetable and organization of work**

*For action [E/ICEF/2013/10]*

The provisional agenda has been drafted in consultation with the Bureau of the Executive Board. The Executive Board will adopt the agenda for the session, making any amendments it considers necessary.

## **Programme and policy matters**

### **3. Annual report of the Executive Director of UNICEF: progress and achievements against the medium-term strategic plan**

*For action [E/ICEF/2013/11]*

The report covers 2012, the seventh year of the extended UNICEF medium-term strategic plan, 2006-2013. It aims to take stock of changes in the global context affecting children, including emerging issues, review of progress made towards achieving the Millennium Development Goals and commitments of the Millennium Declaration, and to present results and analyse progress in each focus area and cross-cutting area as well as organizational performance. Trends in progress and performance against key indicators are further analysed in the accompanying data companion.

### **4. UNICEF Strategic Plan, 2014-2017**

*For discussion [E/ICEF/2013/16 and E/ICEF/2013/16/Add.1]*

The draft Strategic Plan of UNICEF for 2014-2017 and draft results matrices are presented to the Executive Board for discussion. In accordance with Executive Board decision 2013/5, UNICEF is also presenting an informal draft integrated budget for review by the Executive Board. A final draft of the Strategic Plan will be presented to the Executive Board, for discussion and approval, at its second regular session of 2013.

### **5. Harnessing knowledge to achieve results for children**

*For information [E/ICEF/2013/CRP.14]*

In accordance with Executive Board decision 2012/3, this oral report describes concrete steps taken to improve knowledge management at headquarters and in the field through the implementation of the strategic integrated framework for research and knowledge management.

**6. Report on the progress of gender equality work in UNICEF***For discussion [E/ICEF/2013/12]*

In accordance with Executive Board decision 2012/8, this report provides an update on the progress made by UNICEF in its work on gender equality in line with the medium-term strategic plan and the strategic priority action plan for gender equality.

**7. Proposals for UNICEF programme cooperation****(a) Draft country programme and common country programme documents***For action*

The Executive Board will consider nine draft country programme and common country programme documents. These are presented to the Executive Board for discussion and comment, and for approval of the aggregate totals of estimated regular and other resources in the programme budget. The summary results matrix for each country programme document is posted on the UNICEF Executive Board website, and the United Nations Development Assistance Framework results matrices are available through the UNICEF Executive Board website, where applicable. Also available on the website, in accordance with Executive Board decision 2008/17, are the consolidated results and performance data for the previous programme cycles of each draft country programme document.

Taking into account the comments made at the annual session, the draft country programme and common country programme documents will be revised and posted on the UNICEF Executive Board website, at the latest, six weeks after the annual session for further review by members of the Executive Board. The revised country programme documents will be approved by the Executive Board on a no-objection basis at the second regular session of 2013 unless at least five members have informed the secretariat in writing of their wish to bring a particular country programme before the Executive Board.

In accordance with Executive Board decision 2008/17, the Executive Board will be informed of the reasons for deferment of the presentation of four draft country programme documents from the annual session to the second regular session of 2013 (E/ICEF/2013/CRP.11).

The nine draft country programme and common country documents for this session will be presented by region:

Americas and the Caribbean

Cuba (E/ICEF/2013/P/L.2)

Eastern and Southern Africa

Rwanda common country programme document (DP/FPA/OPS-ICEF-WFP/DCCP/2013/RWA/1 and Add.3)

Middle East and North Africa

Egypt (E/ICEF/2013/P/L.3)

South Asia

Bhutan common country programme document (DP/FPA/OPS-ICEF/DCCP/2013/BTN/1 and Add.3)

West and Central Africa

- Benin (E/ICEF/2013/P/L.4)
- Congo (E/ICEF/2013/P/L.5)
- Niger (E/ICEF/2013/P/L.6)
- Nigeria (E/ICEF/2013/P/L.7)
- Togo (E/ICEF/2013/P/L.8)

**(b) Extensions of ongoing country programmes**

*For action [E/ICEF/2013/P/L.9]*

Further to Executive Board decision 2009/11, the Executive Board will be (i) informed of the one-year extensions of the country programmes for Angola, Afghanistan, Timor-Leste and the Bolivarian Republic of Venezuela, and the area programme for Palestinian children and women in Jordan, Lebanon, the Syrian Arab Republic and the State of Palestine, as well as the six-month extension of the country programme for Kenya; and (ii) requested to approve the second consecutive one-year extensions of the country programmes for Guinea-Bissau and Mali, the one-year extension following the two-year extension of Paraguay, the third consecutive one-year extensions of the country programmes for Madagascar, Syrian Arab Republic and Tunisia, the two-year extension of the country programme for Côte d'Ivoire, and the two-and-a-half year extension of the country programme for South Sudan.

**Evaluation, audit and oversight matters**

**8. Annual report on the evaluation function and major evaluations**

*For action [E/ICEF/2013/13]*

This annual report is prepared in response to Executive Board decision 2008/4, which requested UNICEF to report annually to the Executive Board on the evaluation function and on findings and recommendations of evaluations. The report provides information on global developments in evaluation and the current state of the evaluation function in UNICEF, outlining progress in strengthening the decentralized evaluation function.

**9. Revised evaluation policy of UNICEF**

*For discussion [E/ICEF/2013/14]*

In accordance with Executive Board decision 2012/12, UNICEF is presenting to the Executive Board, for discussion, its revised evaluation policy. It is an updated version of the policy approved by the Executive Board in 2008 (E/ICEF/2008/4).

**10. Thematic synthesis report on evaluation of humanitarian action**

*For discussion [E/ICEF/2013/15]*

The report provides an overview of the state of evaluation of humanitarian action within UNICEF from 2008 to 2012 and analyses the findings of 23 evaluations covering five underlying themes. In accordance with its decision 2011/20, the Executive Board will also have before it a succinct management response to the recommendations of the report.

**11. Report of the Ethics Office**

*For information [E/ICEF/2013/17]*

The annual report of the activities of the Ethics Office is submitted to the Executive Board at its annual session in accordance with its decision 2010/18.

**12. Office of Internal Audit and Investigations 2012 annual report to the Executive Board**

*For action [E/ICEF/2013/AB/L.2]; for discussion [E/ICEF/2013/AB/L.3]*

The annual report covers the activities of the Office of Internal Audit and Investigations in 2012. It provides an overview of the Office, describes the key issues highlighted by its internal audit and investigations work, summarizes organizational follow-up to and implementation of audit observations and recommendations, and gives information on the disclosure of internal audit reports during 2012. The Executive Board will also have before it the response by the management of UNICEF, which takes into account requests made by the Executive Board in its decisions 2010/17, 2011/21 and 2012/13. In addition, the annual report of the UNICEF Audit Advisory Committee is available on the UNICEF Executive Board website.

**Other matters and adoption of draft decisions****13. Address by the Chairperson of the UNICEF Global Staff Association**

The Chairperson of the Global Staff Association addresses the Executive Board at its annual session.

**14. Reports of Executive Board field visits**

*For information [E/ICEF/2013/CRP.12; E/ICEF/2013/CRP.13; and DP/FPA/OPS-ICEF-UNW-WFP/2013/CRP.1]*

Presented for information are (i) the report of the field visit of the Bureau of the Executive Board of UNICEF to Bosnia and Herzegovina and Serbia, from 15 to 20 April 2013; (ii) the report of the field visit of the Executive Board of UNICEF to Malawi, from 8 to 12 April 2013; and (iii) the report of the joint field visit to Bangkok and Myanmar by members of the Executive Boards of the United Nations Development Programme, the United Nations Population Fund, the United Nations Office for Project Services, UNICEF, the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women) and the World Food Programme, from 6 to 19 March 2013.

**15. Other matters**

The Executive Board will have before it the provisional list of agenda items for its second regular session of 2013 and may consider discussing any other issue under this agenda item.

**16. Adoption of draft decisions****17. Closing statements by the Executive Director of UNICEF and the President of the Executive Board**

The Executive Board will hear statements by the Executive Director of UNICEF and the President of the Executive Board.

**Provisional timetable and organization of work for the  
2013 annual session of UNICEF Executive Board  
18-21 June 2013<sup>1</sup>**

|                              |                    |                            |  |
|------------------------------|--------------------|----------------------------|--|
| <b>Tuesday<br/>18 June</b>   | a.m.<br>10:00-1:00 | Item 1                     | Opening of the session:<br><br>Statements by the President of the Executive Board and the Executive Director of UNICEF   |
|                              |                    | Item 2                     | Adoption of the provisional annotated agenda, timetable and organization of work   |
|                              |                    | Item 3                     | Annual report of the Executive Director of UNICEF: progress and achievements against the medium-term strategic plan  |
|                              | p.m.<br>3:00-5:00  | <i>Item 3<br/>(cont'd)</i> | Annual report of the Executive Director of UNICEF: progress and achievements against the medium-term strategic plan  |
|                              | 5:00-6:00          |                            | <i>Informal consultations</i>  |
|                              |                    |                            |  |
| <b>Wednesday<br/>19 June</b> | a.m.<br>10:00-1:00 | Item 4                     | UNICEF Strategic Plan, 2014-2017   |
|                              |                    | Item 6                     | Report on the progress of gender equality work in UNICEF   |
|                              |                    |                            |  |
|                              | p.m.<br>3:00-5:00  | Item 12                    | Office of Internal Audit and Investigations 2012 annual report to the Executive Board  |
|                              |                    | Items 8 and<br>Item 9      | Report on the evaluation function and major evaluations <i>and</i> the revised evaluation policy of UNICEF   |
|                              | 5:00-6:00          |                            | <i>Informal consultations</i>  |
| <b>Thursday<br/>20 June</b>  | a.m.<br>10:00-1:00 | Item 10                    | Thematic synthesis report on evaluation of humanitarian action   |
|                              |                    | Item 7                     | Proposals for UNICEF programme cooperation:<br>(a) Draft country programme and common country programme documents (9)<br>(b) Extensions of ongoing country programmes (14) |
|                              |                    |                            |  |

<sup>1</sup> When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.

|                           |                    |                               |   |
|---------------------------|--------------------|-------------------------------|---|
|                           | p.m.<br>3:00-5:00  | Item 7<br>(cont'd)            | Proposals for UNICEF programme cooperation:<br>(a) Draft country programme and common country programme documents<br>(b) Extensions of ongoing country programmes   |
|                           | 5:00-6:00          | Item 5                        | Harnessing knowledge to achieve results for children<br><i>Informal consultations</i>   |
| <b>Friday<br/>21 June</b> | a.m.<br>10:00-1:00 | Item 11<br>Item 13<br>Item 14 | Report of the Ethics Office<br>Address by the Chairperson of the UNICEF Global Staff Association<br>Reports of Executive Board field visits   |
|                           | p.m.<br>3:00-5:00  | Item 15<br>Item 16<br>Item 17 | Other matters<br>Provisional list of agenda items for the 2013 second regular session of the Executive Board<br>Adoption of draft decisions<br>Closing of the session:<br>Statements by the Executive Director of UNICEF and the President of the Executive Board |