



UNITED NATIONS

SECRETARIAT



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27 Dec. 1960

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

Subject: RATES OF TRAVEL SUBSISTENCE ALLOWANCE

1. The purpose of this instruction is to take account of recent changes in the geographical designation of a number of countries and areas, and to revise the presentation of the current schedule of subsistence allowance rates (Annex A) to conform to these changes. This revision does not mean any change in the level of the subsistence rates as established by ST/AI/96/Amend.23 and Amend.24.

2. As in the past, the countries and areas have been classified with three groups for the purposes of subsistence allowance rates, and the standard rates for each of these groups are as follows:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Under-Secretaries	\$16.	\$20.	\$20.
Director and Principal Officer Category	12.	15.	18.
Professional and General Service Category	10.	12.50	15.

Where a special minimum rate has been indicated in the schedule, the appropriate Group rate, or the special minimum rate, whichever is higher, will apply. Group 2 rates will apply for all areas other than those specified in the schedule.

3. The schedule of special subsistence allowance rates, established in accordance with Staff Rule 107.20 (c) (i), for computing installation grant payments for eligible staff members in the General Service category at the main duty stations is reproduced as Annex B.

4. This Administrative Instruction supersedes the instructions contained in ST/AI/96/Amend.16-24, with effect from 1 June 1960.

ANNEX A

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
Aden ^{1/}	2	\$13.50
Afghanistan	1	
Albania	-	Actual expenses not exceeding \$23.00 per day
Algeria ^{7/}	2	
Andaman Islands ^{7/}	2	
Anguilla ^{1/}	1	
Argentina	2	
Australia	3	
Austria	2	
Bahamas ^{1/}		
1 Dec-30 April	3	\$17.50
1 May-30 Nov	2	
Bahrain ^{1/}	1	\$11.50
Basutoland ^{1/}	1	
Bechuanaland ^{1/}	1	
Belgian Congo	2	
Belgium	2	\$13.50
Bolivia	3	
Brazil	1	
British Cameroons ^{1/}	1	
British Guiana ^{1/}	1	\$11.00
British Honduras ^{1/}	3	\$18.00
British Somaliland ^{1/}	1	
British Virgin Islands ^{1/}	2	\$13.50
Brunei ^{1/}	1	
Bulgaria	2	\$13.00
Burma	2	\$14.00
Byelorussian SSR	2	
Cambodia	-	Actual expenses not exceeding \$24.00 per day
Cameroun, State of ^{2/}		
Yaounde and Douala	2	\$14.00
Elsewhere	2	

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
Canada	-	\$20.00
Central African Republic ^{3/}	3	\$18.00
Ceylon	2	\$13.50
Chad, Republic of ^{3/}	3	\$18.00
Chile	2	
China (Taiwan)	2	\$14.00
Colombia	3	\$17.00
Congo, Republic of the ^{3/}	3	\$18.00
Costa Rica	3	\$16.00
Cuba		
15 Dec-31 March	-	\$22.00
1 April-14 Dec	3	\$17.00
Cyprus ^{1/}	1	
Czechoslovakia	1	
Dahomey, Republic of ^{4/}		
Cotonou	2	\$14.00
Elsewhere	2	
Denmark	2	
Dominican Republic		
When accommodated at Jaragua or Embajador Hotel:		
1 Dec-30 Apr	-	Actual expenses not exceeding \$23.00 per day
1 May-30 Nov	3	\$18.00
When accommodated elsewhere	2	\$13.50
Ecuador	2	\$13.50
El Salvador	3	
Ethiopia (including Eritrea)	1	
Federation of Malaya	2	
Federation of Rhodesia and Nyasaland ^{1/}	2	\$13.00
Fiji Islands ^{1/}	2	
Finland	2	

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
France		
Paris	3	
Elsewhere	2	
French Guiana	1	
French Somaliland	3	\$17.50
Gabon Republic ^{3/}	3	\$18.00
Gambia ^{1/}		
Bathurst	2	\$14.00
Elsewhere	1	
Germany, Federal Republic of	2	\$13.50
Ghana	3	\$17.50
Gilbert Islands ^{1/}	1	
Greece	2	\$13.50
Guadeloupe ^{7/}	2	
Guatemala	3	\$17.00
Guinea		
Conakry	3	\$16.00
Elsewhere	2	
Haiti		
16 Dec-15 Apr	3	
16 Apr-15 Dec	2	
Honduras	2	\$15.00
Hong Kong ^{1/}	2	
Hungary	1	\$11.50
Iceland	1	
India	2	
Indonesia	1	
Iran	3	\$19.00
Iraq	3	\$16.00
Ireland	1	
Israel	3	

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
Italy		
Rome and Milan	3	
Elsewhere	2	
Ivory Coast, Republic of the ^{4/}		
Abidjan	3	\$16.00
Elsewhere	2	
Japan	2	\$13.50
Jordan	1	\$11.00
Kenya ^{1/}	1	
Korea, Republic of		
When accommodated at hotels	-	\$22.00
" " elsewhere	1	
Kuwait ^{1/}	2	\$15.00
Laos	3	
Lebanon	2	
Liberia	-	\$20.00
Libya	1	\$11.00
Luxembourg	1	
Macao ^{7/}	2	
Malagasy Republic ^{5/}	2	\$15.00
Malta ^{1/}	1	
Martinique ^{7/}	2	
Mauritania, Islamic Republic of ^{4/}	2	
Mauritius ^{1/}	1	
Mexico	2	
Morocco	2	
Nepal	2	
Netherlands	1	
Netherlands Antilles	3	

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
New Caledonia ^{7/}	2	
New Guinea (Trust Territory of) ^{7/}	2	
New Hebrides ^{7/}	2	
New Zealand	2	
Nicaragua	3	\$16.00
Niger, Republic of the ^{1/}	2	
Nigeria ^{1/}		
Lagos	3	\$19.00
Elsewhere	1	
North Borneo ^{1/}	1	\$12.00
Norway	1	\$11.00
Pakistan	1	
Panama		
1 Apr-31 Dec	3	\$16.50
1 Jan-31 Mar	3	\$18.00
Papua ^{7/}	2	
Paraguay	1	\$11.50
Peru	3	
Philippines		
When accommodated at Manila Hotel	3	\$19.00
When accommodated elsewhere	3	\$17.00
Poland	1	\$11.50
Portugal	2	
Portuguese Guinea ^{7/}	2	
Portuguese India ^{7/}	2	
Puerto Rico	-	\$20.00
Reunion	1	
Romania	-	\$21.00
Sarawak ^{1/}	1	
Saudi Arabia	3	\$17.00

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
Senegal, Republic of ^{4/}		
Dakar	2	\$14.00
Elsewhere	2	
Seychelles ^{1/}	1	
Sierra Leone ^{1/}	1	
Singapore ^{1/}	2	\$13.50
Solomon Islands ^{1/}	1	
Somalia	1	\$12.00
Spain	1	
St. Helena ^{1/}	1	
Sudan	3	
Sudanese Republic ^{4/}		
Bamako	2	\$14.00
Elsewhere	2	
Surinam ^{6/}	3	\$17.00
Swaziland ^{1/}	1	
Sweden	2	
Switzerland	2	
Tanganyika ^{1/}	1	
Thailand	3	
Togo, Republic of ^{7/}	2	
Tonga ^{1/}	1	
Tunisia	2	\$13.00
Turkey	1	\$11.50
Uganda ^{1/}	1	
Ukrainian SSR	2	
Union of South Africa	1	
Union of Soviet Socialist Republics	3	
United Arab Republic		
Egyptian Region	1	
Syrian Region	1	

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
United Kingdom		
London	3	
Elsewhere	1	
United Kingdom Colonies, Protectorates and Trust Territories not otherwise listed in this issue	1	
United States of America	-	\$20.00
United States Virgin Islands	-	\$20.00
Upper Volta, Republic of the ^{4/}	2	
Uruguay	2	
Venezuela	-	\$25.00
Viet-Nam, Republic of	2	\$14.00
West Indies, the ^{1/}		
Antigua		
1 Jan-31 May	2	\$13.00
1 June-31 Dec	1	
Barbados		
1 Dec-30 Apr	3	
1 May-30 Nov	2	
Dominica	1	
Grenada		
1 Dec-30 Apr	2	
1 May-30 Nov	1	
Jamaica		
16 Dec-15 Apr	3	\$17.50
16 Apr-15 Dec	3	
Montserrat	1	
St. Kitts-Nevis	1	
St. Lucia		
1 Dec-30 Apr	2	
1 May-30 Nov	1	
St. Vincent	1	
Tobago		
1 Dec-30 Apr	2	
1 May-30 Nov	1	
Trinidad	3	\$17.50

<u>Country or Area</u>	<u>Group</u>	<u>Special Minimum</u>
Yemen	2	
Yugoslavia	1	\$11.00
Zanzibar ^{1/}	1	
All other areas	2	

1/ Previously listed as "United Kingdom Colonies, Protectorates and Trust Territories".

2/ Previously listed as "French Cameroons".

3/ " " " "French Equatorial Africa".

4/ " " " "French West Africa".

5/ " " " "French Madagascar".

6/ " " " "Netherlands Surinam".

7/ " " " "All other areas".

ANNEX B

Schedule of Special Subsistence Allowance Rates
for Purposes of Computing Installation Grant for
General Service Staff at Main Duty Stations

<u>Duty Station</u>	<u>Rate</u>
Addis Ababa	\$10.00
Bangkok	12.50
Brazzaville	18.00
Copenhagen	10.00
Geneva	10.00
Manila	17.00
Montreal	16.00
New Delhi	10.00
New York	16.00
Paris	12.00
Santiago	10.00
Washington	16.00
Rome	12.00 (the total amount to be not less than \$250.00)
